



Standard terms and Conditions

Tool and Equipment check list for outside Contractors

Company Name: _____ Contact No: _____

Name of Employee: _____

I the undersigned, do hereby accept the rules of the Company, and agree to abide by these rules.

The following is a list of my personal tools and/equipment which I require to execute work assigned to me under the contract

SER.No.	Description of Tools or Equipment	Items Removed from premises	
		Security Signature	Date.
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Signed: _____
(CONTRACTOR)

Daily Entry	
Long Term	

Checked By: _____
(SECURITY OFFICER)

Date: _____

Note: ONLY VALID FOR SIX(6) MONTHS.